

Careers Adviser

Location: Calderdale & Kirklees

Permanent/Temporary/Casual/Freelance & remote working positions available

Full Time 36 hours per week, part-time and flexible working arrangements negotiable

C&K Careers is a forward-looking company that has successfully delivered high quality careers information, advice and guidance services to young people and adults for 25 years. We are a not for profit organisation that understands our customers and delivers on their needs. The success of the company has enabled us to expand and we are keen to acquire new talent to join our highly valued team of qualified and professional people. If you are creative and flexible you will thrive and enjoy working in these demanding but rewarding roles.

C & K Careers is a great place to work for anyone seeking employment in a people centred organisation where staff are valued and highly regarded. We offer excellent terms, conditions and benefits to our employees and opportunities for career development and progression.

QUALIFIED CAREERS ADVISER (Salary Range £21735 to £26943)

We welcome your application if you can demonstrate the following:

- Qualified to Level 4 in Advice and Guidance or equivalent and willing to work towards Level 6.
- Effective, proactive, resourceful, innovative and dynamic in the delivery and development of services in the Careers Guidance field
- Strong communicator and effective networker
- Well organised and highly motivated
- IT-literate and used to digital delivery and using database recording systems
- Drive, commitment and resilience

If you are interested and require any further information, please email:

elizabeth.byrd@ckcareers.org.uk

Completed applications should be forwarded by email to the same address.

We look forward to hearing from you.

Promoting diversity and equality of opportunity

We are committed to safeguarding and promoting the welfare of children and young people and expect our staff to share this commitment.

Appointments are subject to receiving a satisfactory DBS Enhanced Disclosure